

**TOWN of BRIDPORT**  
**Selectboard Meeting Minutes**  
**October 15, 2019**  
**Town Office 6:00 pm**



Selectboard Present: Joan Huestis (Chair), David Bronson, Tim Howlett, Matt Lawton

Also Present: Irene Zaccor, Dusty Huestis, Julie Howlett, H. Kent Wright & Lynn Boie

Meeting was called to order at 6:00 pm by Chair, Joan Huestis.

**Public Comment**

Kent asked questions about the Town Clerk position. Lynn Boie asked if she could use the DPW Conference Room or the Masonic Hall to hold a Foot Clinic run by Home Health and Hospice if she can get them to come back to Bridport. All were in agreeance to allow the clinic to be held at the DPW Conference room.

**Secretary's Report:**

Tim moved to accept the minutes of the September 9th meeting. David 2<sup>nd</sup>, motioned passed.

**Treasurer's Report:**

Irene presented \$429,368.61 in bills which included paving and the new Mack Truck. We have \$279,000.00 in the bank. We need to update our town computers to Windows 10 since Windows 7 will be unsupported at the end of the year. Charlie Bain has received a quote of \$2000 to purchase Windows 10 and Microsoft Office for 5 computers. Charlie is also getting the town a free computer from Middlebury College to replace the Zoning Administrator computer. Joan motioned to approve the bills presented and to go ahead and purchase the new software. David seconded, motion passed.

**DPW Report:**

Sand is all in, we bought sand from Apalachee which was the same price as Barrett's. They have been cleaning out ditches and culverts and patched up the culvert by Ward Drive to get us through the winter. Weather pending, they plan on grading the roads and continue to get ready for winter.

**Garage Roof:** We have 3 estimates that are between \$25,000-\$40,000. Matt made the motion to ask Naylor and Breen to get us on their schedule and to coordinate with Keith Betourney on the ridge cap. Also, ask about the sales tax on the estimate and let them know we want to buy our own materials. Tim seconded, motion passed.

**Drainage at masonic Hall:** The drainage project is completed.

Dusty asked what we should do with the blue truck when the new truck comes. It was decided we would try to sell it through an ad in the paper as a closed bid when we get the new truck.

**Culvert Report:**

We are waiting on the state to approve the plans for the right of way before we can move forward.

## **Old Business:**

**Maps:** North Carolina has made all the corrections that Ed asked them to do.

Zoning Fees: Joan volunteered to do research with Ed to come up with new zoning fees.

**Sheldrick Letter:** Matt made the motion to follow the steps found in the Zoning Administrators Handbook and move forward with the Sheldrick letter. Tim seconded, motion passed.

**Dog Ordinance:** Julie and David will modify the VLCT model ordinance and bring it to the next meeting.

**Newsletter:** Newsletter should be going out soon.

**Glebe Land:** David presented a perpetual leases agreement for the Selectboard to sign. Matt moved to approve and sign the agreement. Tim seconded, motion passed.

**Manure spreading/road closure:** Tim talked to the manure spreading company owners that were leaving their hoses across the road instead of using the culverts. They were not surprised to hear of complaints and seemed agreeable to use culverts when possible.

**Collector of Delinquent Taxes:** Jim Craig would like to be appointed the Collector of Delinquent Taxes instead of elected. The Board will discuss this later in Executive Session.

## **New Business:**

**National Prescription Opiate Litigation:** The Selectboard received paperwork to be part of a Class Action Suit to defer the cost that towns have ensued due to the opiate crisis. Joan made the motion to stay in the lawsuit. Tim seconded, motion passed.

**Town Clerk 6 month review:** It was decided to discuss the Town Clerk review in Executive Session.

## **Other Business:**

No Other Business

## **Executive Session:**

Joan made the motion to go into Executive Session to discuss the Collector of Delinquent Taxes and the Town Clerk 6 month review, Matt seconded. Entered into executive session at 7:55. Exited Executive Session at 8:15. Joan motioned to start the process of moving the Collector of Delinquent Taxes to an appointed position. Matt seconded, motion passed.

The Town Clerk review resulted in the Selectboard approving of the work and progress the Town Clerk is doing.

**Adjourn:** Joan moved to adjourn, Tim seconded. Adjourned at 8:19pm

Respectfully Submitted,