



Minutes of the Select Board Meeting

Bridport Town Office, December 11, 2017

Members Present: Joan Huestis (Chair), Leonard Barret, Matt Lawton, Earl Audet, Tim Howlett,

Others Present: Irene Zaccor (Treasurer & Assistant Clerk), Dusty Huestis (DPW), David Bronson, H. Kent Wright and Ronald Huestis

Meeting was called to order at 6:00 p.m. by Joan Huestis, Chair

Public Comment:

David Bronson- 22 gravestones delivered. Disposal of old headstones complete.

Ronald Huestis – Suggested that the Town ‘self-insure’ for employee health care.

H. Kent Wright – Asked if repairs to Masonic Hall were done. All items discussed last month are fixed.

Motion made by Leonard Barrett to accept the Minutes of the 11 NOV 2017.

Seconded by Tim Howlett. Motion was approved.

Treasurer’s Report:

Town Treasurer, Irene Zaccor, reported cash on hand of \$394,188.70. Irene presented \$1,929,481.13 in orders/bills to be approved by the board. This includes full payment to the newly formed Addison Central School District (ACSD) and a loan payment. The motion was made by Leonard Barrett and seconded by Matt Lawton to accept the Treasurer’s report as presented. Motion passed, all in favor.

Road Report:

Dusty Huestis DPW Foreman reported that the DPW is cutting dead trees. The Ouellette Farm on Lake Street is making a daily mess on the roads for almost 2 miles. Several unhappy neighbors have spoken to Dusty. No one is scraping off the mud and manure from roads. Discussed idea of amending Town culvert policy so that Town is not responsible for annual culvert clean out due to mud and manure not scraped by farmer. No decision. Dusty also said people along Forrest Road are happy with tree work.

DPW is required to report quantity of hazardous material stored in Town to the State of Vermont. We must comply soon.

Old Business:

Masonic Hall – repairs complete

Gazebo and Finial and Town Office – repairs complete

Cemetery – repairs underway

New Business:

- Americans with Disabilities Act (ADA) inspection of Bridport polling place took place. We need to make a few corrections to fully comply with the law. Motion made by Earl Audet and seconded by Tim Howlett to buy the signage and make the repairs required to comply with the ADA. Motion passed.
- Town Ice Skating Rink – no longer holds water. Ideas – till the entire area up and repack OR get a large plastic tarp as a liner. Dusty says rink is 70x110 from high point on sides. A 60x100 standard tarp may work. Dusty will look into options.
- 2018 Budget – decision made to have special meeting to discuss budget at 8:30 a.m. on Thursday DEC 14th at Town Offices.
- Holiday gifts for employees – Motion made by Matt Lawton and seconded by Leonard Barrett that each employee should receive a \$75.00 gift card from Pratt's store. Motion passed.
- Health Insurance for employees – discussion of insurance options. MVP is @ \$706/month/single employee. Employee cost share discussed. Do more research and discuss at next meeting.
- Procurement/Purchasing Policy – VLCT and FEMA want us to have one. Draft policy was handed out and discussion will take place at JAN 2018 meeting.
- David Bronson spoke. Edla Brown Estate which left a bequest to Town has not yet been settled.
- Leonard Barret and Earl Audet said they would not run for Select Board again after their term ends in March 2018.
- Dusty Huestis wants to know if Town of Bridport owns an acre of land on/near Jones Dock Road. David Bronson may look into it.

Motion to Adjourn:

Motion was made by Tim Howlett and seconded by Leonard Barrett to adjourn the meeting. Motion passed all in favor. Meeting Adjourned at 7:10 p.m.

Irene Zaccor

Assistant Town Clerk & Town Treasurer