

## **Town of Bridport**

### **Select Board Meeting**

**July 9, 2018**

**Present:** Joan Huestis-Chair, David Bronson & Tim Howlett

**Also Present:** Valerie Bourgeois- Town Clerk, Irene Zaccor-Treasurer, Ed Payne-Zoning, Dusty Huestis-DPW, Steve Bourgeois-Lister, Paul & JoAnne Kenyon and Gary Payne.

Meeting was called to order at 6:00 pm by Chair Joan Huestis

#### **PUBLIC COMMENT**

Ed Payne stated that the Town will get free parcel map updates in 2019, but they will not be sufficient for his needs. He recommended using R.J. Turner Co. from Bristol for additional details.

Gary Payne stated that he would like to see a finer gravel used applied to High Street road.

Steve Bourgeois stated that grievances are scheduled for July 10.

JoAnne Kenyon stated that there has been positive feedback for the port-a-let on Champlainside Drive.

#### **SECRETARY REPORT**

Motion made by Tim Howlett, seconded by David Bronson to accept minutes of the last meeting.  
Motion passed.

#### **TREASURER'S REPORT**

Irene Zaccor gave the Treasurer's report stating that both anticipation loan documents were approved.

Motion made by Tim Howlett, seconded by David Bronson to accept the Treasurer's report. Motion passed.

#### **ROAD REPORT**

Dusty Huestis gave the road report, stating that work has been completed on Lake Street & Witherell Landing. Some ditching has been done. The tree stumps in the park have been removed and the lawn seeded.

The contracts from Carrara's & Parent Construction have been signed for the Sunderland Bridge .  
Construction will begin in August 2018.

#### **CULVERT REPORT**

Motion made by David Bronson, seconded by Tim Howlett to approve of the Professional Services Agreement between the Town and Otter Creek Engineering, Inc. for its being the design consultant on the Town's Basin Harbor Road Culvert Replacement Project (STP MM 18(6)) with Joan Huestis to sign as the agent for the Town. Motion passed.

Motion made by Joan Huestis, seconded by David Bronson to approve of the following Purpose and Need Statements for the Town's Basin Harbor Road Culvert Replacement Project (STP MM 18 (6)):

Purpose: Provide a roadway culvert complying with current standards for aquatic organism passage and bank full stream width and to provide a structure material that has proven long term durability.

Need: Existing structure has insufficient width causing scour both at inlet and outlet of the pipe. Metal pipe has reached the end of its lifespan and is showing signs of failure. Motion passed.

#### **NEW BUSINESS**

Motion made by Joan Huestis, seconded by Tim Howlett to modify the DPW equipment usage policy. Motion passed.

Steve Bourgeois would like to apply for assistant Zoning Administrator position.

#### **OTHER BUSINESS**

No action was taken on the aerial photo of Bridport.

There was a long discussion about Dog Warden versus Animal Control Officer

It was suggested to create a citizens committee on this.

Motion made by Joan Huestis, seconded by Tim Howlett to adjourn the meeting. Motion passed

Respectfully Submitted,

Valerie Bourgeois- Town Clerk



Tim Howlett

Matt Sautter

David Bronson