

BRIDPORT MASONIC/COMMUNITY HALL – Rules for Use

1. Each organization or individual that uses the Hall will be expected to pay a fee for each day of use to the Town of Bridport to go towards utilities and maintenance.
2. It is the responsibility of each user to set up and take down tables, chairs, etc. after each use.
3. After each use, each user is responsible for cleaning up, such as floors, rest room, kitchen, etc.
4. No furniture or other items belonging to organizations or individuals will be stored in the Hall.
5. No tacks or tape may be used on the walls or elsewhere, except tacks on bulletin boards.
6. Garbage/trash removal/disposal is the responsibility of each user after each use.
7. No alcohol or smoking allowed inside or outside the Hall. No illegal activities. No excessive noise.
8. Please park along the cemetery or at the Town Office. Please do not park across the road when there is a function at the Catholic Church. Please do not block the adjoining private driveway.
9. There is NO outdoor space included in the Hall rental use, except for entering or leaving the Hall and for parking. You may otherwise arrange to use the Town Green, baseball field or Barrows Park for outdoor activities.
10. In the winter months, reset the thermostat to **55** degrees after each use and leave OPEN: the rest room door, both kitchen doors and the door between the entryway and main hall. (no separate heat in these areas)
11. No damaging of the Hall property. Each user is responsible for using in a safe manner and for any bodily injuries.
12. A security deposit is to be paid for use by the Town, as deemed appropriate in its sole discretion, as a charge for any failure to abide by these Rules. Any unused amount of the security deposit will be returned. Neither the amount of the security deposit nor any of it being returned shall limit the amount of liability for any damages, no matter when they are discovered; even if any of the security deposit has been returned. As used here and below, “damages” includes, without limitation, any damage to Hall property, lack of cleanliness and any other violation of these Rules.
13. Insurance may be required per Selectboard request.

REMINDER! When you leave, be sure: Coffee Pot is unplugged; rest room and other item “10” doors are open; Thermostat at 55 degrees; all is CLEAN.

I have read and will abide by these Rules. The Bridport Masonic/Community Hall will be checked for damages. It will be the responsibility of the user/renter to pay for any damages.

NAME _____

ADDRESS _____

TELEPHONE NO. _____

SIGNATURE OF USER/RENTER _____

AMOUNT PAID _____ (Resident \$75/ Non-Resident \$125)

PLUS AMOUNT PAID AS A SECURITY DEPOSIT \$100.

DATE & TIME OF EVENT _____

KEY Given Out _____ **Key Returned** _____