

TOWN of BRIDPORT
Selectboard Meeting Minutes
May 13, 2019
Town Office



PRESENT: Joan Huestis (Chair), David Bronson, Tim Howlett, Mike Lawton and Matt Lawton

Also Present: Julie Howlett (Town Clerk), Irene Zaccor (Treasurer/Assistant Town Clerk), Dusty Huestis (DPW Foreman), H.Kent Wright, Donald Sheldrick, Wes Butler

Meeting was called to order at 6:02 p.m. by Chair Joan Huestis.

Public Comment

Wes Butler, Game Warden from Vermont Fish and Wildlife addressed the boards concerns on coyote hunting in town.

Secretary's Report

Tim moved to accept the Minutes from the April 8th Selectboard meeting, Mike seconded. Motion passed. David moved to accept the minutes from the April 17th Special Selectboard meeting, Mike seconded. Motioned passed.

Treasurer's Report

SB Orders for \$128,539.03 presented. Irene spoke about the need for a tax anticipation loan to get us through until tax money starts coming in. Matt moved to approve Treasurer's Report as presented including to approve a tax anticipation loan for \$159,000.00 Tim seconded, motioned passed.

DPW/Road Report

DPW is almost done with Municipal Roads Grant work on Hemenway Road, waiting for blacktop paving quotes and will continue grading when it stops raining.

Old Business

Culvert Committee Report: The town received a TAP grant of \$180,000 from the State of Vermont to help cover the increasing cost of the replacement culvert project on Basin Harbor Road. The town will need to pay 20% as part of the grant agreement. David made the motion to accept the TAP grant, to amend the Grant Agreement with the State on the culvert project for the added funding, and to give Joan permission to sign as agent for the amended grant. Matt seconded, motioned passed.

Pay/Salary for Zoning Trainee: Matt motioned to make Steve Decarlo the Assistant Zoning Administrator and he will get the fee from the work that he does. Tim seconded, motioned passed.

Collector of Delinquent Taxes: Jim Craig wants to either be appointed or elected for 3 years. It will need to be voted at a town meeting from the floor to change the position of Collector of Delinquent Taxes to an appointed position or a term elected for 3 years.

Town Agent: Joan motioned to appoint Pat Coursey the Town Agent. Matt seconded, motioned passed.

Dog Policy: The board will look over the dog policy written by VLCT and make changes to it as appropriate for Bridport at the next meeting.

Lister vs Assessor: Joan motioned to keep the listers as is. Mike seconded, motioned passed.

Conflict of Interest: Joan made the motion to use exhibit D presented by David on Policy Regarding Conflicts of Interest and Ethical Conduct for the Town of Bridport. Matt seconded, motioned passed.

Masonic/Community Hall Policy: Tim motioned to maintain the current policy. Matt seconded, motioned passed.

Masonic/Community Hall Floor: Matt motioned to have Chris Mulliss use burnishing cream on the floor after July 1st. Joan seconded, motioned passed.

New Business

Don Sheldrick Lister/Zoning: Joan motioned to make Don Sheldrick a lister. Matt seconded, motioned passed.

Planning Commission Review Approval: Planning commission reviewed their policy and had no changes. It was determined by the Selectboard that they did not need to approve the new policy.

US Census: The US Government is looking for 50 workers from Addison County for the 2020 Census.

Safety Deposit Box: Julie asked the town if they wanted to get a safety deposit box to keep microfilm, checks etc. to keep safe in the event of a fire or natural disaster. It was decided to find out what the fees are for a box and look into how much it would cost to store microfilm with the microfilm company.

Adopt Record Management Policy: David explained the Record Management Policy and Retention Plan. Matt motioned to approve the policy, Joan seconded, motioned passed.

Approve MS Bike Ride: Matt motioned to give the MS Society permission to use our town roads for their bike ride on August 3rd. Tim seconded, motioned passed.

Highway Underground Utility Policy: Mike motioned to approve the Highway Underground Utility Policy. Matt seconded, motioned passed.

Newsletter: All agreed to put information on the Census, dog licenses, grass cutting in road, changes to birth and death certificates, rental hall policy and farmers use of roads into the newsletter a newsletter to be sent out to town's people.

Grange Hall Grant: Matt motioned to approve a sponsor agreement so the Grange could apply for grants to do renovations on the building. Tim seconded, motioned passed.

Other Business

Mike moved to adjourn the meeting, Matt seconded. Meeting adjourned at 8:37 p.m.

Respectfully submitted,